



# Association of UK Course Measurers

Chairman: Hugh Jones

Secretary: Phil Holland

Maypole Barn, Lower Morton  
Thornbury, Bristol, BS35 1LB

*email:* [secretary@aukcm.org.uk](mailto:secretary@aukcm.org.uk) *Tel:* 01454 413897

## Notice of Annual General Meeting 2011

The Annual General Meeting of the Association of UK Course Measurers will be held on

**Saturday 10 December 2011 in the London Marathon offices, 115 Southwark Street, London, SE1 0JF, commencing at 2 pm.**

Members may also attend as observers the meeting of the Course Measurement Working Party (CMWP) commencing at 11 am. A sandwich lunch will be provided.

### AGENDA

1. Approval of Committee annual report
2. Approval of Accounts
3. Election of Officers
4. Election of Committee members
5. Appointment of examiner for accounts
6. Any other business notified in advance

Nominations for Officers and Committee must be received by the Secretary no later than **Monday 28 November 2011**. Nominations must be proposed and seconded and accompanied by the agreement of the nominee. Nominations may be sent by email.

Matters for discussion under item 6 must be notified to the Secretary no later than **Monday 28 November 2011**.

All members wishing to attend the AGM or the CMWP meeting must notify the Secretary by **Monday 5 December 2011** so that seating, catering and security arrangements can be made. Members wishing to claim the travel subsidy (details given in email notification) must notify the Secretary by **Monday 28 November 2011**.

(Notes on Agenda items, the CMWP report and other supporting documents are given on subsequent pages.)

## Notes on Agenda Items.

1. Committee annual report – see page 3.
2. Accounts – The Association has made no financial transactions during the year and therefore no accounts are required for this year (Clause 8.3 of the Constitution). RunBritain reimburse the expenses of CMWP members in arranging the CMWP meeting, and holding the AUKCM AGM on the same day incurs no additional costs. AUKCM membership involves no subscription.
3. Election of Officers – Chairman, Secretary, Treasurer.  
The CMWP will nominate Hugh Jones (Chairman), Phil Holland (Secretary) and Kym Wheeler (Treasurer).  
(Note: The Treasurer will only be active if our financial policy changes.)
4. Election of Committee members – ACMSs for the North & Northern Ireland to be elected. The CMWP will nominate the current ACMSs – Brian Porter (North) and John Glover (N. Ireland).  
The remaining ACMSs continue to serve until 2012 or 2013 (Clause 11 of the Constitution).  
The CMWP will also nominate Paul Hodgson as an experienced international measurer.
5. Appointment of Examiner for the accounts – This is not expected to be necessary for the coming year.
6. Any other business – Only items included on the Agenda will be discussed, and these will be restricted to AUKCM administrative and organisational matters. Technical matters regarding measurement of certification should be raised for consideration by the CMWP.

## Committee Annual Report

1. The principal aim of the Association is to establish and maintain a system for the accurate measurement and certification of road race courses in the UK.
2. The Association maintains two websites. The AUKCM website at <http://aukcm.org.uk/> is the administrative website for the Association. It gives general information about the Association and includes notices and minutes of meetings. It also includes a number of historical documents relating to course measurement.
3. The UK Course Measurement website at <http://coursemeasurement.org.uk/> is the main reference source for course measurement in the UK. It provides access for race directors, runners and course measurers to details of measurements, measurers and certificates. It also includes basic information on requirements for measurement, an online theory seminar for training potential measurers and general information about course measurement. The webmaster is Mike Sandford.
4. During the year development of the online administrative and certification system has continued and now covers the whole of England and Wales.
5. CMWP members had a liaison meeting with **runbritain** on 17 August. The **runbritain** notes of the meeting are available on the website.
6. Practical seminars for prospective measurers have been held in Abingdon and Leeds, resulting in the addition of 4 new Grade 2 measurers – 1 in the South and 3 in the North.
7. The CMWP continues to support Wales in the absence of a permanent measurement secretary. Phil Holland is covering this position.
8. The following served on the CMWP during the year:
  - Hugh Jones (Chairman)
  - Phil Holland (Secretary, acting ACMS Wales)
  - Mike Sandford (ACMS South, Webmaster)
  - Kym Wheeler (ACMS Midlands)
  - Alan Ritchie (ACMS North to February)
  - Brian Porter (ACMS North from February)
  - John Glover (ACMS N Ireland)
  - Alan Young (ACMS Scotland)
  - Paul Hodgson (IAAF measurer)
  - Invited Member (non-voting):
    - John Temperton (**runbritain**)