



Association of UK Course Measurers

Chairman: Hugh Jones

Secretary: Phil Holland

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Notice of Annual General Meeting 2010

The Annual General Meeting of the Association of UK Course Measurers will be held on

Saturday 27 November 2010 in the London Marathon offices, 115 Southwark Street, London, SE1 0JF, commencing at 2 pm.

Members may also attend as observers the meeting of the Course Measurement Working Party (CMWP) commencing at 11 am. A sandwich lunch will be provided.

AGENDA

1. Approval of Committee annual report
2. Approval of Accounts
3. Election of Officers
4. Election of Committee members
5. Appointment of examiner for accounts
6. Approval of the Constitution
7. Any other business notified in advance

Nominations for Officers and Committee must be received by the Secretary no later than **Monday 15 November 2010**. Nominations must be proposed and seconded and accompanied by the agreement of the nominee. Nominations may be sent by email.

Matters for discussion under item 7 must be notified to the Secretary no later than **Monday 15 November 2010**.

All members wishing to attend the AGM or the CMWP meeting must notify the Secretary by **Monday 22 November 2010** so that seating, catering and security arrangements can be made. Members wishing to claim the travel subsidy (details given in email notification) must notify the Secretary by **Monday 15 November 2010**.

(Notes on Agenda items, the CMWP report and other supporting documents are given on subsequent pages.)

Notes on Agenda items.

1. Committee annual report – see page 3.
2. Accounts – The Association has made no financial transactions during the year and therefore no accounts are required for this year (Clause 8.3 of the Constitution). RunBritain reimburse the expenses of CMWP members in arranging the CMWP meeting, and the AUKCM AGM on the same day involves no additional costs. AUKCM membership involves no subscription. It is intended that this situation will continue.
3. Election of Officers – Chairman, Secretary, Treasurer.
The Committee intend that the Secretary also acts as Treasurer.
The CMWP will nominate the current Officers – Hugh Jones (Chairman) and Phil Holland (Secretary/Treasurer).
4. Election of Committee members – ACMSs for Midlands & Scotland to be elected.
The CMWP will nominate the current ACMSs – Kym Wheeler (Midlands) and Alan Young (Scotland).

The remaining ACMSs continue to serve until 2011 or 2012 (Clause 11 of the Constitution).

The CMWP will also nominate Paul Hodgson as an experienced international measurer.
5. Appointment of examiner for accounts – This is not expected to be necessary for the coming year.
6. Approval of the Constitution – The Association was formed on the basis of the Constitution adopted by the CMWP in January, and this now needs to be approved by the AGM. This is a necessary formality in the event that we wish to open a bank account.
7. Any other business – Only items included on the Agenda will be discussed, and these will be restricted to AUKCM administrative and organisational matters. Technical matters regarding measurement or certification should be raised for consideration by CMWP.

Committee Annual Report

1. The Association was established on 10 January 2010 under a constitution adopted by the pre-existing Course Measurement Working Party (CMWP). The principal aim of the Association is to establish and maintain a system for the accurate measurement and certification of road race courses in the UK.
2. The Association maintains two websites. The AUKCM website at <http://aukcm.org.uk/> is the administrative website for the Association. It gives general information about the Association and includes notices and minutes of meetings. It also includes a number of historical documents relating to course measurement.
3. The UK Course Measurement website at <http://coursemeasurement.org.uk/> is the main reference source for course measurement in the UK. It provides access for race directors, runners and course measurers to details of measurements, measurers and certificates. It also includes basic information on requirements for measurement, an online theory seminar for training potential measurers and general information about course measurement. The webmaster is Mike Sandford.
4. During the year the online administrative and certification system already in use in the South has been redesigned and extended to include the Midlands. Work is now in hand to include Wales (expected to be complete by the end of 2010) and will then start on adding the North (during 2011).
5. CMWP members had a liaison meeting with RunBritain on 23 June. The RunBritain notes of the meeting are available on the website. This is expected to be an annual meeting.
6. Practical seminars for prospective measurers have been held in Abingdon, Cardiff and Bristol, resulting in the addition of 6 new Grade 2 measurers - 2 in the South, 1 in the Midlands and 3 in Wales.
7. The CMWP are supporting Wales during the transfer of records to the online system, while Wales is temporarily without a measurement secretary.
8. The following served on the CMWP during the year:
 - Hugh Jones (Chairman)
 - Phil Holland (Secretary, ACMS Midlands to April)
 - Mike Sandford (ACMS South, Webmaster)
 - Kym Wheeler (ACMS Midlands from May)
 - Alan Ritchie (ACMS North)
 - John Glover (ACMS N Ireland)
 - Alan Young (ACMS Scotland)
 - Tim Gasser (ACMS Wales to April)
 - Paul Hodgson (IAAF measurer)
 - Invited Member (non-voting):
 - Bill Reynolds (RunBritain)